

2012

**Amended Bylaws of**

**MOMENTUM ART GUILD OF NORTHWEST ILLINOIS**

**Article I**

**NAME**

The name of the organization shall be Momentum Art Guild of Northwest Illinois, hereafter referred to as the Guild. The acronym for the organization shall be MAG.

**Article II**  
**MISSION STATEMENT**

Momentum Art Guild of Northwest Illinois is a regional, nonprofit membership organization. The object of the Guild is to network, nurture interest in the visual arts, recognize needs, foster opportunities, support and encourage its members to achieve their artistic potential, and work for the promotion of the visual arts.

**Article III**  
**MEMBERSHIP**

**Classification of members:** The Guild shall consist of two membership categories -- General and Student.

**General Membership:** Any person interested in supporting and participating in the mission, exhibits or programs of the Guild. General Members are entitled to vote on all Guild business and chair or serve on Guild Committees. General Members are eligible for nomination for an elective office.

**Student Membership:** Any student between the ages of 16 years and 22 years and currently enrolled in a school is eligible for student membership. Student Members are entitled to vote on all guild business, participate in all programs, serve on Guild committees and have their work in MAG exhibits. All student work shall be reviewed by the exhibiting committee being entered in any MAG exhibit.

**Article IV**  
**OFFICERS**

**Elective Officers.** Officers of the guild shall be President, Vice President, Secretary, Treasurer, and Committee Coordinator. Officers shall be elected semi-annually by a majority vote of General and Student Members. President and Secretary shall be elected in odd numbered years and Vice President, Treasurer and Committee Coordinator in even numbered years. Terms of office shall be two years.

**President.** The president shall preside at all meetings of the guild and Executive Board, and may call special meetings. He/she shall appoint all committees. The president signs all contracts, countersigns all checks, vouchers of the guild, and shall perform other duties assigned by the Executive Board.

**Vice President.** The Vice President shall perform any and all duties of the president during the absence or disability of the president. He/she shall serve as membership chair and as such it is his/her duty to introduce visitors at meetings and contact information of visitors.

**Secretary.** It shall be the duty of the secretary to keep a complete and clear record of the guild's activities. He/she shall keep a record of attendance at all guild meetings and events. He/she shall attend to the correspondence of the guild.

**Treasurer.** It shall be the duty of the treasurer to collect all membership fees and assessments payable to the guild. He/she shall have custody of the funds of the guild and shall make payments as directed by the guild. He/she shall keep books of account containing an accurate record of all receipts, disbursements and funds of the guild and give a report to the guild at each regular meeting. He/she shall sign, with the president, all checks or vouchers for the payment of money by the guild. The books shall be audited at the expiration of the treasurer's term of office by a committee appointed by the Executive Board.

**Committee Coordinator.** The committee coordinator acquaints him/herself with all activities of the standing and special committees. It is his/her responsibility to see that all committees and officers work in close cooperation as they plan together to maintain a well-balanced program of activities, events and exhibits. He/she shall recruit members to serve on committees

**Nomination and Election of Officers.** A nominating committee consisting of three Guild members shall be appointed by the Executive Committee at the regular meeting in September of each year. The committee will present the slate of Guild officers at the first regular meeting in October. The President shall call for nominations and nominations shall be made for each office in order: President and Secretary in odd numbered years and Vice President, Treasurer and Committee Coordinator in even numbered years. Election shall be held at the same meeting, immediately following nominations. A vote shall be taken on each office in turn and a majority vote elects. New officers will begin their terms of office in January of each year.

## Article V COMMITTEES

**Standing Committees.** Standing committees of the Guild may include though not be limited to the following: Program, Event, Exhibit, Membership, and Jury. The chairs of the standing committees shall be appointed by the president to serve during the same term of office. The committee members shall be appointed by the Committee Coordinator and the committee chairs.

**Program Committee.** The program committee shall be chaired by a Guild member and shall meet as needed to plan and secure the guild's monthly programs for the year. It will be the duty of this committee to poll the membership for ideas, suggestions and areas of interest and to do any and all things possible to advance the cultural and educational interests of the guild. The program committee shall publicize the monthly programs by sending press releases to the media, sending in photographs of programs, and by submitting feature story ideas to the press.

**Event Committee.** The event committee shall be chaired by a Guild member and shall meet as often as required to plan and secure artist workshops, studio work sessions, fundraising, or other special events. It shall be the duty of the events committee to plan for fund-raising projects that will provide adequate funds to meet the guild's needs. The calendar of special events for the year shall be outlined and submitted to the guild for adoption. This shall include at least one special event per year. The events committee shall publicize the special events by sending press releases to the news media and/or sending photographs and lead stories to the press.

**Exhibit Committee.** The exhibit committee shall be chaired by a Guild member and shall meet as needed to plan and secure dates, times, and venues for exhibiting guild member's work. This shall include at least one major exhibit each year. The exhibit committee's duties shall include, but not be limited to, publicity for the exhibit, call for entries, securing a juror (if applicable), setting entry rules and specifications, insurance, invitations, signage, labels, hanging, opening reception and other duties as needed to prepare the exhibit. The Exhibit Committee is responsible for making sure work hung in a MAG exhibition fits the criteria for exhibiting work:

**1.) Design Consciousness.** Does the work exhibit a design consciousness that enhances the works overall image? Does the visual information support the content of the work? If sculptural, does the image exploit three-dimensional space in a meaningful way?

**2.) Mastery of the Medium.** Does the artwork depict a use of tools and materials – craftsmanship – that is appropriate and in harmony with the content of the work?

**3.) Original Communication.** Is there original communication taking place revealing a particular content and is the content significant? Does the work carry you to a different emotional, spiritual, or intellectual level? Are any copyright laws being violated?

**4.) Presentation.** Is the artwork presented in a manner that complements the image? Is the choice and use of framing or presentation device a meaningful addition to the work? Are there any presentation factors that detract from the pleasure of the viewing experience?

**Membership Committee.** The membership committee shall consist of one to three Guild members chaired by the Vice President. This committee's aim shall be to do all things that will contribute to the membership growth of the guild. Duties shall include greeting visitors as they arrive, getting names and phone numbers of visitors, giving visitors a membership form, and making them feel comfortable. Follow up calls will be made to visitors before the next regular meeting to remind them of the next meeting and invite them to join. The committee shall send renewal notices to all present Guild members in November of each year.. The committee shall make contact with non-renewing and past members in February of each year to encourage continued membership.

**Special Committees.** Special committees may be appointed by the president to perform functions not preformed by standing committees of the guild and shall serve until the special purpose for which they were appointed has been fulfilled or until such committees are dissolved by the president.

## Article VI EXECUTIVE BOARD

**Executive Board.** The Executive Board, composed of the elected officers of the Guild and the past President, shall meet on dates fixed by the Board or on call of the President.

The Executive Board shall report its recommendations on all matters which should be discussed and evaluated by all members of the Guild prior to their adoption. Business details which do not require Guild attention should be taken care of through the action of the board.

The Executive Board should at its first meeting following the election of officers prepare its recommendations for the Guild's annual budget and should present them to the membership for action.

The Executive Board is to review work of committees, ongoing , to meet mission goals; review proposed budget requests from committees, and review proposed fees.

## Article VII MEETINGS

Regular meetings of the guild shall be held once a month with the exception of the months of July and December on dates and places to be determined by the Guild.

A *quorum* shall consist not less than 51% of the voting members of the Guild.

*Robert's Rules of Order* will be followed when necessary for Guild business.

*Special* meetings and meetings of the Executive Board shall be subject to the call of the president or may be called on written request of any three members.

*Committee* meetings shall be called by the chair, the committee coordinator or the Guild president.

## Article VIII FEES

**Membership Fees.** Members of the Guild are responsible for payment of annual membership fees as set by the majority vote of the Guild. Each individual member's annual fees are due in January of each year. Membership fees collected from new members throughout the year will be pro-rated.

**Non-member Fees.** Non-members will be assessed an attendance fee set by the Executive Board for Guild programs that involve artist demonstrations, lectures, or other special events.

**Special Fees.** All members will be assessed fees to attend special event workshops, demonstrations or lectures if the guild is incurring a debt to sponsor the event. All members will be assessed fees to enter juried shows in which awards are given. These fees will be set by the committee in charge of the event.

## **Article IX**

### **AMENDMENTS**

**Amendments or additional bylaws must be passed by a two thirds vote of voting members. Voting by proxy shall be allowed as necessary. Such amendments and bylaws must be presented in writing to the guild thirty days before adoption. Amendment proposals are the privilege of voting members. Non-voting members may petition the Executive Board for amendment and additional bylaw considerations.**